

Job Description: Family Ministry Developer
Open Church

As a new church, we're seeking a called and dedicated team member to develop ministry for children, youth, young adults, and families. The ideal candidate will be entrepreneurial with experience working with all ages in a dynamic setting. This role requires outstanding organizational, communication, and leadership skills to support the development of this ministry. In this role, you will be responsible for creating, overseeing, and managing all aspects of generational ministries for Open Church. If you are passionate about young people knowing Jesus and being in community, we want to hear from you!

Objectives of this role

- Develop a vision for generational and intergenerational ministry throughout the life of the church
- Provide leadership and volunteer team development to the ministry areas for kids, youth, young adults and families
- Engage and equip leaders and volunteers
- Create a safe environment for spiritual growth to happen in the lives of young people and families in our communities
- Support caregivers in discipleship with their children

Responsibilities:

- Coordinate worship, discipleship, and mission for young people
- Equip volunteer teams with resources and materials necessary
- Provide leadership for worship gatherings and other gatherings (anytime kids and families will be or can be present), and create space and opportunity for others to lead
- Organize childcare for church events as needed (e.g. Classes, Ash Wednesday, Christmas Eve, etc)
- Recruit, Train, Equip, Schedule, and Celebrate servants on the volunteer teams
- Develop and oversee Background Checks, Safe Sanctuary trainings, emergency procedures
- Participate in Team Meetings with ideation and execution of ways to facilitate spiritual growth and involvement of kids and families for ministry throughout Open Church
- Lead the creative and unconventional development of a kids, youth, and young adult ministry for a network of microchurches, that often meet in nontraditional church spaces

Requirements And Skills:

- Bachelor's degree or equivalent education or experience
- 5+ years' ministry experience
- Superior knowledge of computers, including internet, google workspace, church or customer management software, digital calendars, project management software
- Excellent written and verbal communication skills using email, phones, and in person
- Excellent interpersonal and leadership skills, internally and externally, with all people
- Excellent organizational skills
- Ability to work independently with little supervision; develop the foresight to anticipate what comes next; ability to creatively problem-solve
- Ability to maintain confidentiality across all areas of the organization and in all forms of communication

Preferred Skills

- Experience with Planning Center Online, Google Workspace, and Project Management Software
- Volunteer Management

- Project Management from ideation to completion
- Spiritual curriculum development or resourcing
- Proven self-starter or entrepreneur

Terms of Employment:

- This position is hired by and under the supervision of the Lead Pastor
- Employment is part-time, 10-15 hours per week, with room to grow
- Work is hybrid, with office space available. *Person is expected to be present for at least one worship gathering weekly, and other Open Church events as needed*
- Bi-annual review and ongoing feedback and support provided by the Lead Pastor
- Compensation is commensurate with experience
- Background check required prior to employment

Open Church is a fast-growing new United Methodist network of microchurches in Columbus, Ohio. We are developing an inclusive and diverse team to empower and deploy called lay people into ministry in the city. Come as you are! Open Church is an authentic community, committed to full LGBTQ+ inclusion and true diversity, creating a culture of listening and learning, free of discrimination and harassment of any kind. All employment decisions at Open Church are based on organizational needs, job requirements, and individual qualifications, without regard to race, color, religion or belief, sexual orientation, gender identity, family or parental status, national origin, or disability status.